

Professional Business Consulting and Strategic Planning



State-of-the-det Data Center Engineering and Design



Telecommunications Technology Installation and Integration



Application of Advanced Business Practices and Technologies



Turnkey Video Production Management and WEB Consulting



j.scott.fabling@att.net www.fdihome.com

# **International Relocations Division**



**Hypothetical Case Study** 

# **Case 1: Company XYZ Relocation**

#### **Company XYZ Makeup:**

- ✓ Averages 100 Employees
- ✓ Market Cap of \$50M USD
- ✓ Manufactures Goods and/or Services of \$1.5M USD
- ✓ Receives Raw Materials via Railroad
- ✓ Sends Finished good via Road-based Tractor-Trailer and Ship-Conversion Containers
- ✓ 4,000 Tons of Manufacturing Equipment
- ✓ Average Employee Household is 3 persons
- ✓ 24 Terabytes of Yearly Internet Bandwidth
- ✓ 100 Terabytes of Yearly Information Storage
- ✓ 6 Month Relocation Completion Window



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Fourth Dimension Invention • FDI 7 Del Sol Port St. Lucie, FL 34952-3437 <u>j.scott.fabling@att.net</u> www.fdihome.com

#### **Relocation Requirements Definition:**

- ✓ Requirements Definitions and Planning
- ✓ Budgeting
- ✓ Negotiations
- $\checkmark$  Translations
- ✓ Legal
- ✓ Residency
- ✓ Customs
- ✓ Transportation
- ✓ Housing
- ✓ Medical
- ✓ Orientation
- ✓ Transition Mitigation
- ✓ Contingency Planning

#### **Relocation Requirements Ratification:**

- ✓ Presentation To Company XYZ Management
- ✓ Review
- ✓ Enhancements Documented
- ✓ Presentation of Revised Requirements
- ✓ Revision Ratified by Management
- ✓ Fund Development of Relocation Plan



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### **Develop Relocation Plan and Budget:**

- ✓ Expand Each Requirement to Definitive Deliverables
- ✓ Identify Delivery Agents
- ✓ Develop Request for Proposals (RFP) for Each
- ✓ Manage RFP Processes
- ✓ Integrate RFP Responses Into Deliverable
- ✓ Identify and Cost Business Relocations
- ✓ Negotiate and Cost Customs
- ✓ Negotiate and Cost Transportation
- ✓ Negotiate and Cost Housing
- ✓ Negotiate and Cost Medical
- ✓ Negotiate and Cost Orientation
- ✓ Document Plan, Timeline and Budget
- ✓ Establish Documented Contingency Planning

#### **Relocation Plan and Budget Ratification:**

- ✓ Presentation To Company XYZ Management
- ✓ Review Plan and Budget Feedback
- ✓ Enhancements Documented
- ✓ Presentation of Revised Plan
- ✓ Management Ratify Delivery Plan and Budget
- ✓ Fund Delivery Plan
- ✓ **Program Manage Execution of Plan**



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# **Relocation Plan Execution Program Management:**

- ✓ Implement Plan and Monitor Progress
- ✓ Procurement and Relocation of Business
- ✓ Procurement and Relocation of Employees
- ✓ Implement Transition Programs
- ✓ Quality Control
- ✓ Quality Assurance
- ✓ Facilitate On-Going Support Programs



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# **Evaluate Success Factors:**

- ✓ Identify and Document Issues
- ✓ Manage Mitigating Operating Processes
- ✓ Document Findings, Information and Education
- ✓ Facilitate Live Support Facilities